

**AGING AND DISABILITY RESOURCE CENTER OF WAUKESHA COUNTY
ADVISORY BOARD
Meeting Minutes**

Meeting Date/Time: 9/4/08 – 9:30 a.m.

Location: Human Services Center Brookfield Room

Committee Members:

<u>EA</u>	Curtis, John	<u>X</u>	Lee, Lorraine
<u>X</u>	Farrell, Dennis	<u>X</u>	Pagels, Nancy
<u>X</u>	Goetz, Jennifer	<u>X</u>	Turkoske, Julie
<u>X</u>	Graham, Bill	<u>X</u>	Weidmann, Larry
<u>A</u>	Hansen, Patricia	<u>EA</u>	Wolff, Sandy
<u>X</u>	Johnson, Scott	<u>X</u>	Zaborowski, William
<u>X</u>	Lee, Glenn		

X = Present A = Absent EA = Excused Absence

Additional Attendees:

<u>EA</u>	Bellovary, Cathy, ADRC	<u>X</u>	Barbara Woyak, ADRC
<u>X</u>	Bodien, Jack, ADRC	<u>X</u>	Mary Smith, ADRC

Call to Order:

Jack Bodien called the meeting to order at 9:40 a.m.

Welcome and Introductions:

Jack welcomed all members and introductions were made.

Election of Officers:

Jack indicated to members that there was only one candidate per committee position – Sandy Wolff, Chairman; Bill Graham, Vice Chairman; and Julie Turkoske, Secretary. Jack asked for approval of the leadership of the Board. Lorraine Lee moved to approve all new leadership members; Dennis Farrell seconded the motion; all in attendance approved. The motion is carried.

Distribution of Binders/Materials

Due to staffing circumstances, the binder and Advisory Board materials will be distributed at the October 2, 2008 meeting.

Education segment – Presentation of 2007 Annual Report for Older Americans Act/Senior Programs: presenters Barbara Woyak, Mary Smith

Barbara Woyak, Programs and Planning Analyst in the ADRC gave an overview of the services offered by the Older Americans Act program. She presented a comprehensive summary of the year end report for the former Department of Senior Services. A copy of the year end report was distributed to all members for review. She encouraged all members to examine the materials and bring questions or concerns to the October 2, 2008 meeting. She will answer questions at that time. Mary Smith, ADRC Supervisor, talked about the Senior Dining Program as well as the many other Older Americans Act programs. She passed around a binder describing the dining program and shared highlights of the very successful congregate and home delivered meals programs. She shared that there are 600 meals provided for clients each day – 300 for each of the two programs.

ADRC Advisory Board Bylaws

The by-law committee met and formed a draft document. Jack presented the document to Board members for review. The document will be sent to Corporation Counsel and the Director of the ADRC for approval. The final document will be distributed as soon as legal review is completed.

Other business

Jack discussed the member roster that was distributed. Any changes to the roster should be forwarded to the ADRC Office Manager.

Next Meeting Date and Time:
October 2, 2008, 9:30 a.m.

Adjournment:

Dennis Farrell moved to adjourn the meeting; Bill Zaborowski seconded the motion; all in attendance approved.

Approved _____ **Date** _____

Recorded and Submitted by Pat Popowski 9/4/08.